

ENGLISH TEACHER RECOMMENDATION

For Grades 6-12 and Post Graduate applicants.

This recommendation may be completed online (www.hpa.edu/recommendation).

TO BE COMPLETED
AND MAILED BY
THE ENGLISH TEACHER



Office of Admission
65-1692 Kohala Mountain Road
Kamuela, Hawai'i 96743-8476
Telephone: 808-881-4321 ▪ Fax: 808-881-4003
E-mail: admissions@hpa.edu ▪ Web: www.hpa.edu

All applicants whose first language is NOT English, please use the International Student English Teacher Recommendation in place of this form.

Hawai'i Preparatory Academy is a K-12 and Post Graduate coeducational boarding and day school located on Hawai'i Island. The basic requirement for admission to HPA is evidence of academic achievement, peer compatibility, independence, maturity, and motivation. We value our multicultural student body and seek to bring together a community of learners from all parts of the world.

TO PARENT OR GUARDIAN:

Please complete this section then give this form to the applicant's current English teacher along with an envelope addressed to the HPA Office of Admission. The English teacher must send the completed form directly to HPA.

Applicant's name: _____ Applying for grade: _____

School currently attending: _____

I hereby give permission to release information about the applicant for the purpose of applying for admission to Hawai'i Preparatory Academy. I understand that all information provided as part of this recommendation is confidential and that this information will not be shared with me or released to any other school or agent.

Applicant's signature: _____ Date: _____

Parent or guardian's signature: _____ Date: _____

TO ENGLISH TEACHER:

We sincerely appreciate your willingness to complete the Teacher Recommendation for this applicant. The parent/guardian is aware that any information you supply will be held in confidence. Please send completed recommendation form to HPA in a sealed envelope. If you have questions, please contact our office.

PART A – If accepted, the information provided in Part A may be shared with the applicant's new teachers.

How long have you known the applicant? _____

Please list any accelerated or advanced courses that the applicant has taken: _____

Do you feel that the applicant has mastered the material covered in the course(s) in which you have been the teacher? Yes No

If not, in what area(s) is the applicant weak? _____

How would you rate the applicant in the following areas:

	EXCELLENT	VERY GOOD	GOOD	FAIR	POOR	COMMENTS
Spelling						
Grammar						
Writing mechanics						
Reading comprehension						
Writing ability						
Original ideas						
Critical thinking ability						

What percent of the time does the applicant exhibit the skills/behaviors/attitudes listed below? Please indicate your response with an "X."

	PERCENT	0	25	50	75	100
ACADEMIC SKILLS:						
Intellectual curiosity						
Academic potential						
Academic achievement						
Creativity/imagination						

Applicant's name: _____

ENGLISH TEACHER RECOMMENDATION (continued)

	PERCENT	0	25	50	75	100
Analytical/problem-solving ability						
Ability to work without supervision						
Organizational skills/time management						
Willingness to take risks						
Willingness to participate in class						
Appropriately articulates with adequate vocabulary						
Cognizant of academic patterns and connections						
Reads independently at or above grade level						
Uses learned concepts in a variety of academic tasks						
SOCIAL AND EMOTIONAL BEHAVIOR:						
Chooses to do what is right despite peer pressure						
Makes compromises with peers when necessary						
Relates to adults and peers						
WORK HABITS AND ATTITUDE:						
Shows initiative						
Listens and follows directions						
Uses time wisely						
Makes responsible choices						
Works independently to resolve questions before seeking help						
PERSONAL QUALITIES:						
Integrity/honesty						
Willingness to live within the rules						
Self-esteem						
Self-discipline						
Receptivity to others' ideas						
Leadership						
Participation as a team member						
Reacts to setbacks in a constructive manner						
Acceptance of advice or criticism						
Appreciation of cultural differences						
Concern for others						
Warmth of personality						
Emotional stability						
Maturity (relative to age)						

PART B – The information provided in Part B is used in the admission process only and, if accepted, will not become part of the applicant's student record.

On a separate sheet, please provide as much detail about the applicant as possible with respect to the following: 1) Academic readiness, 2) Strengths/weaknesses/areas of concern, 3) Social/behavioral commendations or concerns, 4) Level of parental support for the child and/or school policies, and 5) Other relevant information that could be helpful in determining if the applicant is a good fit for HPA.

Printed name of teacher: _____ Title: _____

Name of school: _____

School address: _____

May we contact you for additional information? Yes No The best days/times to reach me are: _____

Phone: _____ E-mail: _____

Signature: _____ Date: _____

Do not write below this line